



**HEADQUARTERS**  
CIVIL AIR PATROL CONNECTICUT WING  
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1 November 2011

MEMORANDUM FOR: ALL CTWG UNIT COMMANDERS, VEHICLE  
DRIVERS/ALL CONNECTICUT CIVIL AIR PATROL  
MEMBERS

FROM: CTWG/CC

SUBJECT: POLICY ON SMOKING IN CAP-OWNED VEHICLES

The Connecticut Wing (CTWG) of the Civil Air Patrol has instituted a Policy of NO SMOKING at any time, in any CTWG CAP-owned vehicle. This policy includes but is not limited to cigarettes, cigars and pipes. This policy is for any time a CAP vehicle is used with no difference if cadets are present or not. All CTWG vehicles will have no cigarette lighters and ashtrays. If the ashtrays cannot be removed, then a NO SMOKING sticker must be placed over the ashtray to seal it closed. All vehicles will be periodically inspected to check for compliance. All Connecticut Wing vehicles are designated non-smoking.

//signed//

CASSANDRA B. HUCHKO, Colonel, CAP  
Commander

Dist:  
NER/CC  
CTWG/CS  
CTWG/CV  
ALL CAP VEHICLE LOG BOOKS

Certified 1 November 2011, Col Cassandra Huchko, CC